

## **IC 25-14.5-6**

### **Chapter 6. Certificate Renewal**

#### **IC 25-14.5-6-1**

##### **Expiration of certificate**

Sec. 1. (a) A certificate issued by the board expires on a date established by the bureau under IC 25-1-5-4 in the next even-numbered year following the year in which the certificate was issued.

(b) An individual may renew a certificate by paying a renewal fee on or before the expiration date of the certificate.

(c) If an individual fails to pay a renewal fee on or before the expiration date of a certificate, the certificate becomes invalid.

*As added by P.L.124-1994, SEC.7.*

#### **IC 25-14.5-6-2**

##### **Renewal of certificate**

Sec. 2. A certified dietitian may renew a certificate by:

- (1) paying a renewal fee as set by the board; and
- (2) subject to IC 25-1-4-3, providing a sworn statement attesting that the certified dietitian has completed the continuing education required by the board.

*As added by P.L.124-1994, SEC.7. Amended by P.L.269-2001, SEC.11.*

#### **IC 25-14.5-6-3**

##### **Application for renewal**

Sec. 3. (a) The board shall mail an application for renewal to a certified dietitian at least sixty (60) days before the date on which the certified dietitian's certificate expires.

(b) The application must be mailed to the certified dietitian's most recent address as it appears on the record of the board.

(c) A certified dietitian filing for renewal of a certificate must:

- (1) satisfactorily complete the renewal application;
- (2) return the application to the board; and
- (3) submit to the board the required renewal fee;

before expiration of the certified dietitian's current certificate.

(d) Upon receipt of the application and fee submitted under subsection (c), the board shall:

- (1) verify the accuracy of the application;
- (2) determine whether the continuing education requirement has been met; and
- (3) verify that all other requirements under this article have been met.

(e) When the board is satisfied that all conditions under subsection (d) have been met, the board shall issue to the applicant a notice of certificate renewal that shall be valid for two (2) years.

*As added by P.L.124-1994, SEC.7.*

#### **IC 25-14.5-6-4**

**Reinstatement of certificate**

Sec. 4. A certificate may be reinstated by the board up to three (3) years after its expiration if the applicant for reinstatement meets the requirements under IC 25-1-8-6.

*As added by P.L.124-1994, SEC.7. Amended by P.L.269-2001, SEC.12.*

**IC 25-14.5-6-5****Reinstatement of certificate; examination requirement**

Sec. 5. A person's certificate that has expired and has not been renewed during the three (3) years provided for in section 4 of this chapter may only be reinstated after the applicant has complied with the provisions of section 4 of this chapter and has taken and passed an examination provided for under this article.

*As added by P.L.124-1994, SEC.7.*

**IC 25-14.5-6-6****Inactive certificate**

Sec. 6. (a) The board may classify a certificate as inactive if the board receives written notification from a certified dietitian stating that the certified dietitian will not maintain an office or practice dietetics in Indiana.

(b) The renewal fee for an inactive certificate must be one-half (1/2) the certificate renewal fee set by the board under IC 25-14.5-2-5(b)(3).

(c) The holder of an inactive certificate is not required to fulfill continuing education requirements set by the board.

*As added by P.L.124-1994, SEC.7.*

**IC 25-14.5-6-7****Issuance of certificate to holder of inactive certificate**

Sec. 7. The board may issue a certificate to the holder of an inactive certificate under section 6 of this chapter if the applicant meets the requirements under IC 25-1-8-6.

*As added by P.L.124-1994, SEC.7. Amended by P.L.269-2001, SEC.13.*